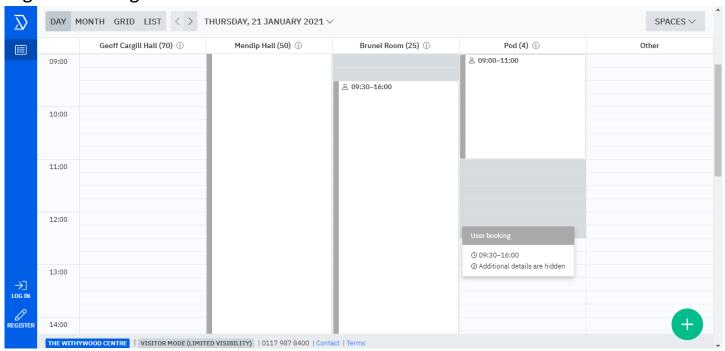




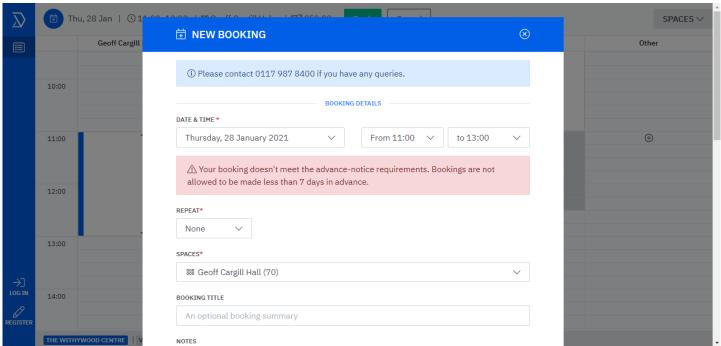
To open Skedda, proceed to <a href="http://withywood.centre.com">http://withywood.centre.com</a>

Please make sure to log-in before continuing. If you haven't got an account, please register and log-in.



Select the date at the top of the screen and it will allow you to change the date to find availability. The number in brackets next to the rooms/halls indicate its max. capacity.

Once you find a suitable time, date and room, select the green plus to create a booking. You will need to fill out the form pictured below to create a booking.



You cannot book anything yourself within 7 days but if the space is available you may be able to still book it by contacting the reception on 0117 987 8400 or <a href="mailto:reception@withywoodcentre.com">reception@withywoodcentre.com</a>.

If you wish to book combined halls for a maximum capacity of 120 people, please select both the Geoff Cargill Hall and the Mendip Hall.

The total cost may be reduced if you are:

- a registered charity
- booking a recurring hire over the course of several weeks
- booking a party
- booking out-of-hours

If any of the above apply. Please tick the relevant box on the bottom of the form to notify us. We will then look to reduce the cost if necessary.

☐ Please check if you think you may be eligible for a reduced rate (registered charities, private hirers, hiring both halls or hiring out-of-hours etc.)

If there is a reason your booking may not be able to go ahead even though there is availability, someone will look to contact you within 7 days and explain why.

If you have any questions, please contact the reception on 0117 987 8400 or <a href="mailto:reception@withywoodcentre.com">reception@withywoodcentre.com</a>. Thank you.